



## Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Propel Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Propel Schools may disclose appropriately designated "directory information" without written consent, unless you have advised Propel to the contrary in accordance with Propel procedures. The primary purpose of directory information is to allow Propel Schools to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in drama production;
- The annual yearbook;
- Propel Schools' Website
- Graduation programs; and
- Sports activity sheets and club lists

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with three directory information categories- names, addresses and telephone listings- unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Propel Schools to disclose directory information from your child's education records without your prior written consent, you must communicate in writing by October 1<sup>st</sup>, 2009. Propel Schools has designated the following information as directory information:

- |                           |                                                                |
|---------------------------|----------------------------------------------------------------|
| ▪ Student's name          | ▪ Grade level                                                  |
| ▪ Address                 | ▪ Participation in officially recognized activities and sports |
| ▪ Telephone listing       | ▪ Degrees, honors, and awards received                         |
| ▪ Electronic mail address | ▪ The most recent educational agency or institution attended   |
| ▪ Photograph              |                                                                |
| ▪ Date and place of birth |                                                                |
| ▪ Dates of attendance     |                                                                |

These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the *No Child Left Behind Act of 2001* (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the *National Defense Authorization Act for Fiscal Year 2002* (P.L. 107-107), the legislation that provides funding for the Nation's armed forces