

PROPEL SCHOOLS
3447 EAST CARSON STREET
PITTSBURGH, PA 15203
BID #: YR150005

Sealed bids for the services listed herein will be received in the PROPEL Administration Office, located at PROPEL SCHOOLS (PROPEL) Administration Office, located at 3447 EAST CARSON STREET, PITTSBURGH, PA 15203 - ATTN: MR. RICH SNYDER until 10:00 A.M., FEBRUARY 27TH, 2012 and will be opened at 10:15 A.M. the same day in the Administration Building Conference Room. Respondents are invited to attend the bid opening however no bid modifications will be permitted...only clarifications pertaining to submitted responses or defining deliverables within the RFP.

1. **Two (2) hard copies** (signed with original signatures where noted) **and two (2) CDs containing electronic copies** of the signed submitted proposal (**in either Word or .pdf format**) for this bid inquiry are to be returned to **PROPEL** as instructed below.
2. All bid responses shall be returned in sealed envelopes and addressed to **PROPEL** at the address stated above. **Please show the bid number (BID#: YR150005) on the outside of the envelope.**
3. The Bidder is responsible for ensuring that the Bid response, inside a sealed envelope, is received **via registered mail or carrier service** prior to 10:00 A.M. on the date of the Bid Opening stated above. Delivering that Bid document to a **PROPEL** employee, even if a signature is obtained, **is not** sufficient to meet the requirements of this Bid Condition. **PROPEL** is not responsible for the failure of any of its employees or any mail delivery service to receive this bid document prior to the time and date for the public opening of this Bid.
4. Bids shall be submitted on this Bid form which must be signed by a duly authorized agent or officer of the Company making the bid. Absence of original signature of person duly authorized to sign for the Company submitting this bid document will automatically leave this bid null and void.
5. Prices quoted must include all costs for delivery of requested services including any and all installation, support and engineering charges.
6. Not more than one alternate service may be quoted on any single item of the bid. Description and pricing for any such alternate/hybrid/migration solutions must be typed in on the back side of this document and be accompanied with a valid signature from the submitting vendor.
7. The Technology Support Staff /Resources group shall have full power and authority to reject any and all bids furnished which in their opinion, are not in strict compliance and conformity with the requirements of the specifications. The decision of said group shall be final, conclusive, and without challenge.
8. **PROPEL** reserves the right to reject any or all bids, and to accept or reject any item or group of items, for which bid is submitted.
9. Upon identification of the lowest bid for identified services and installations (if warranted) the successful bidder will be notified in writing. It should be noted that awarding of this bid will commit the respondent to their quoted pricing for the entire period of time required for the SLD to notify **PROPEL** of e-rate funding. Once notified of funding **PROPEL** will commence with deploying said services.

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: _____

Signature: _____ Date: _____

Printed Name: _____

Phone Number: _____ E-Mail: _____

**BID SPECIFICATIONS
FOR
NETWORK CABLING SERVICES**

PROPEL IS SEEKING A CONTRACT FOR INSTALLATION OF NETWORK/VOICE CABLING AND CORRESPONDING PATCH PANELS, PATCH CABLES AND REQUIRED RACKS FOR PROPEL SITES NOTE: RESPONDENTS ARE REQUIRED TO BE FAMILIAR WITH STATE AND/OR LOCAL LAWS OR REGULATIONS AND SUBMIT PRICING ADHERING TO LOCAL PREVAILING WAGE AND/OR OTHER LABOR REQUIREMENTS WITHIN THIS BID CONTRACT. THESE SERVICES ARE E-RATE ELIGIBLE AND THE SCHOOL WILL BE REQUESTING FUNDING ACCORDINGLY. SERVICES WILL COMMENCE AFTER JULY 1st, 2012 AND CORRESPOND WITH RECEIPT OF THE SLD FUNDING LETTER/S FOR THE SERVICES THAT WERE REQUESTED. ESTIMATED NUMBERS OF DROPS PER LOCATION CAN BE FOUND WITHIN THIS DOCUMENT. PLEASE NOTE THAT THESE ARE ONLY ESTIMATES AND ACTUAL FINAL SUBMITTED QUANTITIES MAY INCREASE OR DECREASE BASED ON NEED. PROPEL IMPLIES NO GUARANTEES OF FINAL QUANTITIES.

QUESTIONS PERTAINING TO THIS BID PROCESS SHOULD BE DIRECTED TO:

MR. RICHARD SNYDER

RSNYDER@PROPELSCHOOLS.ORG

ANY/ALL TECHNICAL QUESTIONS SHOULD BE E-MAILED TO:

ERATESUPPORT2012@INTELAGENTRESOURCES.COM

IT SHOULD BE NOTED THAT ORIGINAL SIGNATURES ARE REQUIRED AT THE BOTTOM OF EACH PAGE IN THIS BID WHEN THE APPROPRIATE SIGNATURE LINES ARE PROVIDED. FAILURE TO PROVIDE THESE SIGNATURES AS INSTRUCTED WILL VOID THE ENTIRE BID RESPONSE FOR THAT PARTICULAR RESPONDENT.

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ITEM
NO.

ITEM/SERVICE DESCRIPTION

- 1. NETWORK/VOICE CABLING SERVICES:** THE REQUEST IS FOR A QUOTE FOR VARIOUS CABLING SERVICES FOR PROPEL. THE SCOPE OF WORK WILL INCLUDE THE QUANTITIES OF NETWORK AND VOICE DROPS AS DEFINED WITHIN THE ATTACHMENT DOCUMENTS ACCOMPANYING THIS BID CONTRACT DOCUMENT. A FIBER BACKBONE MUST BE INSTALLED BETWEEN ALL NETWORK CLOSETS (MULTIPLE CLOSETS NEEDED DUE TO IEEE CAT 6 CABLE LENGTH (RUNS) LIMITATIONS). IT IS THE CONTRACTOR'S RESPONSIBILITY TO IDENTIFY AND CONFIRM LOCATIONS TO ADDRESS SUCH NEEDS AND WORK WITH STAFF TO ASSURE FAVORABLE, STRATEGIC LOCATIONS. LISTED BELOW ARE BULLETED SPECIFICATIONS FOR THE NETWORKS, THE COMPONENTS AND CORRESPONDING REQUIREMENTS FOR THE PROJECTS. THIS LIST AND THE ACCOMPANYING ATTACHMENTS ARE MEANT TO PROVIDE SIGNIFICANT INSIGHT TO ALL REQUIRED DELIVERABLES. RESPONDENTS ARE RESPONSIBLE FOR CHECKING WEBSITE WHERE THEY OBTAINED THIS BID FOR ANY POTENTIAL WALK-THROUGH SCHEDULING AND/OR ADDITIONAL DOCUMENTATION. THIS PROPOSAL WILL LEVERAGE THE FEDERAL E-RATE PROGRAM. ALL DELIVERABLES AND CORRESPONDING MATERIALS ARE E-RATE ELIGIBLE. ANY ADDITIONAL NON E-RATE ELIGIBLE ITEMS THAT NEED ADDRESSED WILL BE ADDRESSED VIA A SEPARATE CONTRACT/AGREEMENT WITH SEPARATE INVOICING.
- A.) SCOPE OF WORK WILL INCLUDE THE RUNNING, TERMINATION, TESTING AND LABELING OF ALL CAT 6 AND 6 STRAND FIBER NETWORK REQUIREMENTS.
- B.) SCOPE OF WORK REQUIRES THAT THE CONTRACTOR PROVIDE ANY/ALL REQUIRED PATCH PANELS, NETWORK RACKS, BOOTED CAT 6 PATCH CABLES (AT PATCH PANEL END AND AT WALL JACK LOCATIONS), FIBER TERMINATION LGU CABINETS, FIBER PATCH CABLES (TO BE COORDINATED WITH EQUIPMENT CONTRACTOR), NETWORK WALL JACKS AND ANY REQUIRED NETWORK CONDUIT/RACEWAY.
- C.) INCLUDED IN THIS BID ARE NUMEROUS ATTACHMENTS TO ASSIST PARTICIPATING BIDDERS IN EVALUATING THE PROJECT TO PROVIDE THE MOST COMPETITIVE, COMPLETE SOLUTION. THE ATTACHMENTS ARE AS FOLLOWS:

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ITEM
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ITEM/SERVICE DESCRIPTION

- I. ATTACHMENT “A-PROPEL-FLR PLAN & RISER”: THIS ATTACHMENT CONTAINS A GENERIC NETWORK RISER DIAGRAM WHICH GIVES A SNAPSHOT OF THE DESIRED LAYOUT SCHEME THAT THE CONTRACT MUST ABIDE BY. DUE TO TIME RESTRAINTS AND OTHE CHALLENGES A FINAL RACK-BY-RACK DETAILED DIAGRAM DOCUMENT IS NOT AVAILABLE FOR THIS BID PROCESS. THESE DETAILED DRAWINGS WILL BE MADE AVAILABLE TO THE AWARDED SERVICE PROVIDER AT A LATER DATE IN ORDER TO FURTHER ASSIST IN THE PROJECT. THE RESPONDENT IS TO PROVIDE PRICING BASED ON A “PER DROP” AND “PER RACK” MATRIX WHICH WILL BE LEVERAGED BY THE SCHOOL WITH ESTIMATED QUANTITIES TO APPLY FOR E-RATE FUNDING ASSISTANCE.
- II. ATTACHMENT “B-PROPEL-STD & SPECS”: THIS ATTACHMENT CONTAINS SPECIFICATIONS AND STANDARDS WHICH ARE A REQUIREMENT FOR THIS CABLING PROJECT. ADDITIONALLY, THERE ARE ESTIMATES OF NETWORK COMPONENTS THAT MAY BE NEEDED TO SUPPORT THE NETWORK AND SPECIFICS REGARDING LABELING, TESTING AND DOCUMENTATION REQUIREMENTS.
- D.) SCOPE OF WORK FOR THIS/THESE BID PROJECT(S) INCLUDES THE INSTALLATION OF NETWORK ELECTRONICS TO BE SUPPLIED BY PROPEL (SEE BULLET FOR DEFINITION OF “INSTALLATION”).
- E.) CONTRACTOR FOR THESE CABLING SERVICES IS REQUIRED TO INCLUDE ALL PATCH CABLES (AT PATCH PANELS AND WALLJACKS) INCLUDING ALL EQUIPMENT AND NETWORK INTER-CONNECTING CABLES (BOOTED CAT.6 AND FIBER). THE CABLING CONTRACTOR IS RESPONSIBLE FOR COORDINATING THESE CABLING NEEDS WITH THE EQUIPMENT VENDOR FOR A STREAMLINED, TIMELY COMPLETION OF THIS PROJECT.

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<u>ITEM</u>	
<u>NO.</u>	<u>ITEM/SERVICE DESCRIPTION</u>

(Continued)

1. IDENTIFY COSTS FOR ITEMS BELOW BASED ON REQUIREMENTS AND CRITERIA IDENTIFIED WITHIN THIS BID CONTRACT DOCUMENT AND CORRESPONDING SUPPORT DOCUMENTS MENTIONED AND INCLUDED WITH THIS BID PACKAGE/POSTING.:

A. COST PER SET OF TWO (2) CAT. 6 NETWORK DROPS:

\$ _____ PER "DROP" (2 PORTS)

B. COST PER NETWORK RACK (IDFs AND/OR MDF) INCLUDING ALL IDF RACK COMPONENTS AND MATERIALS (RACK, PATCH PANELS, FIBER TERMINATION BOXES & TERMINATIONS AT BOTH ENDS, PATCH CABLES, LABELING, ETC.) AS DEFINED WITHIN THIS DOCUMENT AND ACCOMPANYING THE ATTACHMENT "B-PROPEL-STD & SPECS" DOCUMENT:

\$ _____ PER RACK

C. BASED ON PRICING PROVIDED ABOVE FOR ITEMS 1A & 1B PLEASE PROVIDE EXTENDED PRICING FOR THE PROJECTS QUANTITIES BELOW. NOTE: PROPEL RESERVES THE RIGHT TO INCREASE/DECREASE QUANTITIES (NOTE: THE QUANTITIES IDENTIFIED BELOW ARE THE PROPEL CABLING SCENARIO REQUIRED FOR ALL PROPEL SCHOOLS...THIS NETWORK MODEL WILL/MAY BE UTILIZED NUMEROUS TIMES).

1.) PROPEL NORTHSIDE

ESTIMATED # OF "PER SET OF TWO" DROPS: 330

ESTIMATED # OF NETWORK CLOSETS (IDFs/MDFs): 6

\$ _____ (for total of above quantities)

2.) PROPEL PITCAIRN

ESTIMATED # OF "PER SET OF TWO" DROPS: 330

ESTIMATED # OF NETWORK CLOSETS (IDFs/MDFs): 6

\$ _____ (for total of above quantities)

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3.) PROPEL STO ROX

ESTIMATED # OF "PER SET OF TWO" DROPS: 330

ESTIMATED # OF NETWORK CLOSETS (IDFs/MDFs): 6

\$ _____ (for total of above quantities)

***REMEMBER TO CONSIDER THE LABELING, TESTING, DOCUMENTATION AND INSTALLING OF EQUIPMENT ALONG WITH CORRESPONDING PATCHING IN OF ALL DROPS AND UPLINKS WHEN CALCULATING YOUR PER/DROP AND PER/RACK PRICING SUBMITTALS AS THESE COMPONENTS ARE MANDATORY DELIVERABLES WITHIN THIS BID CONTRACT.**

COMMENTS: _____

ADDITIONAL BID CONDITIONS:

1. CONTRACT ITEMS/CONDITIONS:

- A. IF, FOR INTERNAL NEEDS, THE BID RESPONDENT WOULD REQUIRE ANY OTHER FORMAL DOCUMENT(S) TO BE SIGNED AND EXECUTED BY PROPEL UPON AWARD OF THIS BID CONTRACT **THEN FOUR (4) COPIES OF SAID DOCUMENT(S), WITH ALL REQUIRED RESPONDENT SIGNATURES INTACT, MUST BE SUBMITTED WITH THIS BID CONTRACT DOCUMENT AND CORRESPONDING RESPONDENT PROPOSAL.**
- B. NO CONTRACT LANGUAGE MAY BE INSERTED OR CONTAINED WITHIN ANY ADDITIONAL FORMAL DOCUMENTS THAT REFERS TO ANY ISSUES, PROVISIONS OR ADDITIONAL ITEMS NOT SPECIFICALLY DETAILED WITHIN THIS BID CONTRACT DOCUMENT.
- C. NO CONTRACT LANGUAGE MAY BE INSERTED INTO OR CONTAINED WITHIN ANY ADDITIONAL FORMAL DOCUMENT(S) THAT WOULD CONFLICT WITH THE FEDERAL E-RATE PROGRAM'S ELIGIBILITY REQUIREMENTS AND/OR GUIDELINES AS DEFINED BY THE SCHOOLS AND LIBRARIES DIVISION (SLD).

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ADDITIONAL BID CONDITIONS (CONTINUED):

- D. NO CONTRACT LANGUAGE MAY BE INSERTED INTO OR CONTAINED WITHIN THE ANY ADDITIONAL FORMAL DOCUMENT(S) THAT WOULD REPLACE OR MAKE INVALID ANY STATEMENT OR CONDITION OUTLINED WITHIN THIS BID CONTRACT DOCUMENT.
2. LIABILITY FOR TERMINATION OF SERVICES:
- A. THERE SHALL BE NO LIABILITY LEVERAGED AGAINST PROPEL FOR TERMINATION OF SERVICES TO ANY BUILDING/S THAT IS CLOSED OR IN SITUATIONS WHERE THE BUILDING/S LEASE BECOMES NULL OR VOIDED.
 - B. THERE WILL BE NO LIABILITY FOR TERMINATION OR REDUCTION OF SERVICE/S AT ANY FACILITY FOR ANY REASON. PROPEL IS ONLY REQUIRED TO PROVIDE FORMAL WRITTEN NOTIFICATION TO THE SERVICE PROVIDER/S 5 BUSINESS DAYS PRIOR TO ACTUAL DESIRED TERMINATION OF SERVICES.
 - C. ANY RESPONDENT WISHING TO SUBMIT A PROPOSAL TO THIS BID DOCUMENT MUST BE WILLING TO PARTICIPATE IN THE FEDERAL COMMUNICATIONS COMMISSION'S (FCC) UNIVERSAL SERVICE ORDER AS DETAILED IN THE TELECOMMUNICATIONS ACT OF 1996. PROPEL WILL BE SUBMITTING FUNDING REQUESTS FOR ALL ELIGIBLE SERVICES TO THE SLD AND UPON VERIFICATION OF FUNDING WILL EXPECT THE AWARDED RESPONDENT TO PARTICIPATE IN THE PROGRAM.
 - D. PROPEL WILL NOT BE HELD LIABLE FOR ANY UNPAID FEE(S) FOR ANY E-RATE ELIGIBLE PROJECT WHEREAS THE SLD FUNDING COMMITMENT LETTER WAS ISSUED AND CORRESPONDING SERVICES WERE LEVIED BUT IMPROPER PROCEDURES OR DELAYS FROM THE AWARDED SERVICE VENDOR DELAYS OR NEGATES PROPEL E-RATE FUNDING AND SUBSEQUENT PAYMENT TO THE AWARDED SERVICE VENDOR.
3. THE LEVEL OF PARTICIPATION FROM THE RESPONDENT WILL INCLUDE THE FOLLOWING:
- A. PROVIDE DISCOUNTED BILLING...WHEREAS PROPEL WILL BE INVOICED DIRECTLY FOR ITS "FAIR-SHARE" PORTION OF ELIGIBLE SERVICES WHILE THE RESPONDENT DIRECTLY INVOICES THE E-RATE PROGRAM FOR THE REMAINING PORTION (APPROXIMATELY 90%).

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ADDITIONAL BID CONDITIONS (CONTINUED):

- B. THE RESPONDENT MUST HAVE AN ACTIVE/VALID SPIN NUMBER AND PROVIDE IT BELOW. **FAILURE TO PROVIDE SPIN NUMBER WILL VOID THE RESPONDENT'S PROPOSAL.**

SPIN #: _____

- C. THE RESPONDENT MUST NOTE BELOW IF THEY ARE/WERE LISTED ON THE FCC "RED-LIGHT" STATUS LIST, SELECTIVE REVIEW LIST AND/OR PART OF ANY OTHER SLD INVESTIGATION(S). **FAILURE TO ANSWER THE QUESTION BELOW WILL VOID THE RESPONDENT'S PROPOSAL.**

RESPONDENT ON SLD FCC "RED-LIGHT" STATUS:

YES or **NO**

(Please indicate either "YES" or "NO")

RESPONDENT ON SELECTIVE REVIEW LIST:

YES or **NO**

(Please indicate either "YES" or "NO")

RESPONDENT ON PART OF ANY OTHER SLD INVESTIGATION(S) LIST:

YES or **NO**

(Please indicate either "YES" or "NO")

- D. THE RESPONDENT MUST NOTE BELOW IF THEY ARE CURRENTLY AWAITING E-RATE FUNDING DECISIONS REGARDING SERVICES FOR OTHER SCHOOLS FROM PREVIOUS E-RATE YEARS' APPLICATIONS. **FAILURE TO ANSWER THE QUESTION BELOW WILL VOID THE RESPONDENT'S PROPOSAL.**

YES or **NO**

(Please indicate either "YES" or "NO")

- E. THE SUCCESSFUL VENDOR MUST IDENTIFY PROPEL IN WRITING, E-MAIL AND VIA VOICE WHEN/IF THEY SHOULD HAPPEN TO BECOME ENGAGED IN ANY SLD INVESTIGATIONS WHICH MAY RESULT IN EXTENDED DELAYS OF SERVICE FUNDING AWARDS.

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ADDITIONAL BID CONDITIONS (CONTINUED):

- F. SHOULD THE SUCCESSFUL VENDOR BECOME RED-LIGHTED BY THE FCC OR BECOME ENGAGED IN OTHER SLD INVESTIGATIONS RESULTING IN EXTENDED DELAYS OF SERVICE FUNDING AWARDS PROPEL SHALL HAVE THE RIGHT TO TERMINATE THE CONTRACT AND SELECT ANOTHER VENDOR WITHOUT PENALTY OR COSTS.
 - G. ALL INVOICING WILL MEET PROPEL'S STIPULATIONS AND BE DELIVERED IN A TIMELY MANNER. INVOICING WILL BE ACCEPTABLE IN ELECTRONIC FORMAT.
4. CONTRACT REDUCTION/MODIFICATION:
- A. IF, DURING THE COURSE OF THE CONTRACT, CHANGES IN TECHNOLOGY, THE ECONOMY, OR ANY OTHER CONTRIBUTING FACTOR PROVIDE THE NEED FOR MORE COSTLY SERVICES THE SELECTED VENDOR CANNOT LEVY THESE COST INCREASES UPON PROPEL.
5. UPON AWARD OF THIS CONTRACT TO THE SUCCESSFUL RESPONDENT IT WILL BE THE RESPONDENT'S IMMEDIATE RESPONSIBILITY TO OBTAIN REQUIRED BACKGROUND CHECKS (PENNSYLVANIA STATE POLICE CRIMINAL RECORD CHECK [ACT 33/34] AND PENNSYLVANIA CHILD ABUSE HISTORY CLEARANCE [ACT 151]) FOR ALL EMPLOYEES OR CONTRACTORS THAT WILL BE WORKING ONSITE WITHIN THE SCHOOLS OR HAVING ACCESS, EITHER DIRECTLY OR REMOTELY, TO PROPEL DATA/INFORMATION STORED ON AND COMPUTER AND/OR NETWORK EQUIPMENT. COPIES OF ALL CLEARANCES AND A PHOTO STATIC COPY OF EACH SUPPORT STAFF WILL BE DELIVERED PROPEL AT THE ADMINISTRATION BUILDING.
6. PROPEL WILL CONSIDER BIDS THAT LEVERAGE SUBCONTRACTORS AS LONG AS THE IDENTIFIED SUBCONTRACTOR/S, THROUGH THE AWARDED VENDOR OF THIS BID CONTRACT, PROVIDES THE ABOVE DESCRIBED CLEARANCES AND ABIDES BY THE SAME GUIDELINES OUTLINED IN THIS BID. IT SHOULD BE NOTED THAT THE AWARDED VENDOR FOR THIS BID ACCEPTS ALL RESPONSIBILITIES AND LIABILITIES FOR ANY SUBCONTRACTORS THEY CHOSE TO LEVERAGE.
7. CONTRACTOR SHALL MAINTAIN THROUGHOUT THE ENTIRE TERM OF THIS AGREEMENT, ADEQUATE GENERAL LIABILITY INSURANCE PROVIDING COVERAGE AGAINST LIABILITY FOR BODILY INJURY, DEATH, AND PROPERTY

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DAMAGE THAT MAY ARISE OUT OF OR BE BASED UPON ANY ACT OR OMISSION OF CONSULTANTS OR ANY OF THEIR EMPLOYEES, AGENTS OR

ADDITIONAL BID CONDITIONS (CONTINUED):

SUBCONTRACTORS. PROOF OF SUCH COVERAGE MUST BE SUBMITTED WITH RESPONDENT'S PROPOSAL. PROOF SHALL INCLUDE CERTIFICATES FROM THEIR INSURERS INDICATING THE AMOUNT OF INSURANCE COVERAGE, THE NATURE OF SUCH COVERAGE, AND THE EXPIRATION DATE OF EACH APPLICABLE POLICY.

8. IT IS THE RESPONDENT'S RESPONSIBILITY TO ENSURE ANY/ALL SUB-CONTRACTORS UTILIZED BY THE RESPONDENT COMPLY WITH ALL STIPULATIONS WITHIN THIS BID CONTRACT.
9. CONTRACTOR AGREES TO ADHERE TO ALL OF PROPEL POLICIES AND PROCEDURES CONCERNING CODE AND CONDUCT WHILE ON PROPEL PREMISES.
10. CONTRACTOR SHALL ONLY UTILIZE, AND IS REQUIRED FOR SERVICE/SUPPORT PURPOSES, TO PROVIDE TECHNICIANS HOLDING CERTIFICATIONS FOR THE PROPER WORK BEING PERFORMED WHILE ON PROPEL PREMISES.
11. IT SHOULD BE NOTED THAT THERE IS A REQUIREMENT TO RUN, TERMINATE (ON TO 66 BLOCKS) AND TEST NUMEROUS MULTI-PAIR COPPER CABLES TO SUPPORT ANY VOICE REQUIREMENTS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO INCLUDE ALL HARDWARE COMPONENTS AND CORRESPONDING SERVICES TO ADDRESS THESE NEEDS (AS IDENTIFIED IN THE SUPPORTING DOCUMENTATION) AND INCLUDE THESE SERVICES AS PART OF THE RESPONSE TO THIS BID PROCESS.
12. DUE TO A REQUIREMENT LEVIED ON THE SCHOOL FOR THIS PROJECT PREVAILING WAGES **MUST** BE LEVERAGED FOR ALL ITEMS WITHIN THIS BID.
13. "INSTALLATION" FOR THE PURPOSE OF THIS BID CONTRACT IS DEFINED AS THE ACTIONS OF PICKING UP EQUIPMENT (ALL E-RATE ELIGIBLE) FROM PROPEL AND DELIVERING IT TO THE PROJECT SITE UPON WHICH THE CONTRACTOR WILL ASSEMBLE AND MOUNT ALL IDENTIFIED EQUIPMENT (OR SIMILAR DEVICES) WITHIN THE DESTINATION RACKS AS IDENTIFIED ON THE NETWORK RISER ATTACHMENTS ACCOMPANYING THIS BID DOCUMENT. ADDITIONALLY, ALL PATCH CABLES WILL THE BE INSTALLED INTO THE EQUIPMENT (FIBER AND CAT 6) AND LABELED/MANAGED ACCORDING TO SPECIFICATIONS. ACTUAL CONFIGURATION OF THE DEVICES WILL BE ADDRESSED VIA A SEPARATE CONTRACT WHICH DOES NOT PRETAIN TO THIS BID.

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ADDITIONAL BID CONDITIONS (CONTINUED):

14. **THIS BID CONTRACT DOCUMENT, BEING FULLY SIGNED AND DATED BY THE AWARDED RESPONDENT, IN ADDITION WITH A SIGNED AND DATED (BY BOTH PARTIES) “NOTIFICATION OF AWARD” LETTER IS THE ONLY CONTRACT OF RECORD FOR THE SERVICES OUTLINED WITHIN. NO OTHER SUBMITTED OR SUBSEQUENT FORMS, DOCUMENTS, MATERIALS, ETC. CAN/WILL SUPERCEDE, LIMIT OR NEGATE RESPONSIBILITIES, DELIVERABLES OR ANY OTHER ITEMS/CRITERIA IDENTIFIED WITHIN THIS DOCUMENT OR ADDITIONAL CORRESPONDING SUPPORT DOCUMENTATION.**

15. **NOTE OF VENDOR RESPONSIBILITY - IT SHOULD BE UNDERSTOOD THAT IT IS THE VENDOR’S RESPONSIBILITY TO NOTIFY THE SCHOOL DIRECTLY VIA E-MAIL AND PHONE CALL OF ANY ANTICIPATED AND/OR IDENTIFIED EXTENDED SERVICE OUTAGES. VENDOR WILL BE HELD RESPONSIBLE FOR ANY COSTS INHERITED BY THE SCHOOL DUE TO EXTENDED SERVICE OUTAGE.**

16. **FINAL BID CONDITION - SERVICE PROVIDER MUST SIGN AND RETURN (TWO HARD COPIES) OF THE ATTACHED “CONTRACT LETTER”. ONLY THE SIGNATURE AND NAME/TITLE LINES ARE TO BE COMPLETED. THE SCHOOL WILL COMPLETE THE REMAINING ITEMS. CONTINGENT UPON AWARD OF THIS CONTRACT, THIS LETTER WILL BE RETURNED TO THE SELECTED VENDOR DUALY SIGNED BY PROPEL AND WILL SERVE IN CONJUNCTION WITH THE RESPONDENT’S SIGNED BID PROPOSAL AS THE OFFICIAL CONTRACT FOR SERVICES.**

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CONTRACT AGREEMENT

RESPONDENT: _____ **SPIN:** _____

CONTRACT #: YR15 BID **CONTRACT#:** YR150005 **CONTRACT AWARD DATE:** _____

RE: PROPEL CHARTER SCHOOL CABLING SERVICES CONTRACT

BID #: YR150005 - CABLING SERVICES **TERM:** JULY 1, 2012 – JUNE 30, 2014

To Whom It May Concern:

This letter is to confirm with you the acceptance of your price quote/bid proposal for specific service items (as identified above) within your company's price quotation(s)/proposal in accordance with the school's Bid/Contract procedure referenced above. This dually signed letter along with your signed bid contract response constitutes the contract of record for these items/services.

This purchase/service agreement is/may be contingent upon E-rate funding. Upon receiving such approval from the SLD the school will/may initiate service requests pursuant to the contract terms of the Bid and E-rate regulations. Awarding of funding from SLD does not guarantee the school will move forward with the acquisition of services and/or equipment bid items, whether in-whole or part. Please note that there may be numerous service requests leveraged against the pricing submitted within the accepted bid response to address various site/office requirements. Services will have E-rate ramifications and cannot be received before July 1st, of 2012 (beginning service contract date). Contract agreement covers a 2-year period to address any delays in e-rate funding award. Additionally, any and all issued invoices for services with E-rate ramifications will only reflect the school's "Fair-share" portion of said purchase when applicable. The Vendor is responsible for invoicing the E-rate program directly for the funded portion of the identified services (as specified within the Bid). Thus the school should receive discounted invoices reflecting its fair-share amount of the monthly invoices and/or one-time non-recurring costs. Your support in abiding by these SLD (E-Rate) and school imposed restrictions and procedures are required and greatly appreciated. Please note that the school has reserved the right to increase/decrease the quantities and/or levels of service items as specified within the Bid contract.

In acceptance of these terms and conditions, please sign below:

Authorized vendor representative confirmation:

[Signature]: _____ *[Name & Title]:* _____

Authorized School representative:

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: _____

Signature: _____ Date: _____

Printed Name: _____

Phone Number: _____ E-Mail: _____

PROPEL SCHOOLS
3447 EAST CARSON STREET
PITTSBURGH, PA 15203
BID #: YR150005

[Signature]: _____ *[Name & Title]:* _____

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: _____

Signature: _____ Date: _____

Printed Name: _____

Phone Number: _____ E-Mail: _____