



INSPIRING ACHIEVEMENT

## **Propel Schools Visitation Policy**

### **Building Visitation**

Upon entering the building, please stop in the office and secure a visitor's pass.

### **Parent Visitation**

The administration and faculty of Propel Schools wish to support home/school cooperation. In order to make your visit to school more profitable to you and to us, and safe for all students, we ask:

1. Please schedule your visit in advance. A phone call to the principal's office will alert all staff of your presence.
2. Classroom visits are scheduled through the respective teachers.
3. If you desire a conference with a teacher, make an appointment through the office. Classes will not be interrupted for this purpose.
4. All visitors must register in the office and obtain a visitor's ID.