

**PROPEL CHARTER SCHOOLS  
24 SOUTH 18TH STREET  
PITTSBURGH, PA 15203**

1

**BID #: 0017**

**Sealed bids for the services listed herein will be received in the PROPEL CHARTER SCHOOLS Administration Office, located at 24 SOUTH 18TH STREET, PITTSBURGH, PA 15203 ATTN: MR. DARYL ROBINSON until 9:00 A.M., January 10th, 2008 and will be opened at 9:15 A.M. the same day in the Administration Conference Room. Respondents are invited to attend the bid opening however no bid modifications will be permitted.**

1. Three copies of the submitted proposal for this bid inquiry are to be filled out, signed with original signatures where noted and returned to PROPEL CHARTER SCHOOLS.
2. All bids shall be returned in sealed envelopes and addressed to PROPEL CHARTER SCHOOLS at the address stated above. **Please show the bid number (BID #: 0017) on the outside of the envelope.**
3. The Bidder is responsible for ensuring that the Bid document, inside a sealed envelope, is received **via registered mail** prior to 9:00 A.M. on the date of the Bid Opening stated above. Delivering that Bid document to a PROPEL CHARTER SCHOOLS employee, even if a signature is obtained, **is not** sufficient to meet the requirements of this Bid Condition. PROPEL CHARTER SCHOOLS is not responsible for the failure of any of its employees or any mail delivery service to receive this bid document prior to the time and date for the public opening of this Bid.
4. Bids shall be submitted on this Bid form which must be signed by a duly authorized agent or officer of the Company making the bid. Absence of original signature of person duly authorized to sign for the Company submitting this bid document will automatically leave this bid null and void.
5. Prices quoted must include all costs for delivery of requested services including any and all installation, support and engineering charges.
6. Not more than one alternate service may be quoted on any single item of the bid. Description and pricing for any such alternate/hybrid/migration solutions must be typed in on the back side of this document and be accompanied with a valid signature from the submitting vendor.
7. The Technology Support Staff /Resources group shall have full power and authority to reject any and all bids furnished which in their opinion, are not in strict compliance and conformity with the requirements of the specifications. The decision of said group shall be final, conclusive, and without challenge.
8. PROPEL CHARTER SCHOOLS reserves the right to reject any or all bids, and to accept or reject any item or group of items, for which bid is submitted.
9. Upon identification of the lowest bid for identified services and installations (if warranted) the successful bidder will be notified in writing. It should be noted that awarding of this bid will commit the respondent to their quoted pricing for the entire period of time required for the SLD to notify PROPEL CHARTER SCHOOLS of e-rate funding. Once notified of funding PROPEL CHARTER SCHOOLS will immediately commence with deploying said services. PROPEL CHARTER SCHOOLS may also, at its discretion, initiate acquisition/start of services prior to funding notification (but not before July 1<sup>st</sup> 2008) and seek reimbursement if equipment/services is/are needed immediately.

-----

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**BID SPECIFICATIONS  
FOR  
VOICE EQUIPMENT & INSTALLATION SERVICES  
  
PROPEL CHARTER SCHOOLS**

PROPEL CHARTER SCHOOLS IS SEEKING QUOTES FOR VOICE EQUIPMENT (AS SPECIFIED WITHIN THIS BID) AND CORRESPONDING INSTALLATION. THESE EQUIPMENT COMPONENTS AND INSTALLATION SERVICES ARE E-RATE ELIGIBLE AND THE SCHOOL WILL BE REQUESTING FUNDING ACCORDINGLY. SERVICES WILL COMMENCE AFTER JULY 1<sup>ST</sup>, 2008 AND CORRESPOND WITH RECEIPT OF THE SLD FUNDING LETTER/S FOR THE SERVICES THAT WERE REQUESTED.

ANY QUESTIONS PERTAINING TO PROCEDURES OR CLARIFICATIONS REGARDING THIS BID SHOULD BE DIRECTED TO:

**MR. DARYL ROBINSON  
PROPEL CHARTER SCHOOLS  
24 SOUTH 18TH STREET  
PITTSBURGH, PA 15203  
PHONE: 412-325-7305 EXT. 104**

ANY TECHNICAL QUESTIONS OR CLARIFICATIONS SHOULD BE E-MAILED TO:

[remy@intelagentresources.com](mailto:remy@intelagentresources.com)

**IT SHOULD BE NOTED THAT ORIGINAL SIGNATURES ARE REQUIRED AT THE BOTTOM OF EACH PAGE IN THIS BID WHEN THE APPROPRIATE SIGNATURE LINES ARE PROVIDED. FAILURE TO PROVIDE THESE SIGNATURES AS INSTRUCTED WILL VOID THE ENTIRE BID RESPONSE FOR THAT PARTICULAR RESPONDENT.**

-----

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**PROPEL CHARTER SCHOOLS  
24 SOUTH 18TH STREET  
PITTSBURGH, PA 15203**

BID #: 0017

<u>ITEM NO.</u>	<u>ITEM/SERVICE DESCRIPTION</u>	<u>COST EA.</u>
1.	ESI CABINET, BASE, 8PT/140HR,ESI100 (PART#5000-0444):	\$ _____
2.	ESI EXP4. ESI IVC with 24 ESI-LINK CHANNELS (PART#5000-00321):	\$ _____
3.	EXPANSION CABINET IVX E/S-CLASS (PART#5000-00258):	\$ _____
4.	ESI E2-DLC12 PORT CARD ONLY (PART#5000-0316):	\$ _____
5.	ESI EXTENDED WARRENTY (PART#EXTWAR):	\$ _____
6.	ESI E2-DLC12 PORT CARD ONLY (PART#5000-0348):	\$ _____
7.	ESI IVX E-CLASS EXPANSION BASE CABINET II (PART#5000-0259):	\$ _____
8.	ESI CABINET, BASE, 8PT/140HR, ESI100 (PART#5000-0273-I):	\$ _____
9.	ESI IVX 128E BASE CABINET I -16 PT/280 HR (PART#5342-0299):	\$ _____
10.	ESI E2-612 PORT CARD ONLY (PART#5000-0315):	\$ _____
11.	ESI E2-D12 PORT CARD ONLY (PART#0317):	\$ _____
12.	ESI 48-KEY DIGITAL FEATURE PHONE,FOUR PACK (PART#5000-4290):	\$ _____
13.	ESI 24-KEY DIGITAL FEATURE PHONE, FOUR PACK (PART#5000-4235):	\$ _____
14.	<b>HRLY ESI INSTALLATION/TRAINING SERVICES COSTS (not to include phones):</b>	
	<b>A.) PROJECT MANAGEMENT:</b>	@\$ _____/HR.
	<b>B.) TRAINING:</b>	@\$ _____/HR.
	<b>C.) INSTALLATION:</b>	@\$ _____/HR.
	<b>D.) ADMINISTRATIVE TRAINING:</b>	@\$ _____/HR.
	<b>E.) 1 YEAR MAINTENANCE:</b>	@\$ _____/YR.

-----

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

PROPEL CHARTER SCHOOLS  
24 SOUTH 18TH STREET  
PITTSBURGH, PA 15203

4

BID #: 0017

ITEM  
NO.

ITEM/SERVICE DESCRIPTION

BASED ON PER UNIT COSTS SUBMITTED BY YOUR COMPANY FOR ITEMS #1 THROUGH #14 ABOVE PLEASE PROVIDE A PROJECT COST FOR EACH OF THE FOLLOWING PROJECT ITEMS:

**15. PROPEL ADMINISTRATION BUILDING:**

QNTY:

ITEM DESCRIPTION

- |   |  |
|---|--|
| 1 | ESI CABINET, BASE, 8PT/140HR, ESI100 (PART#5000-0444)        |
| 1 | ESI EXP4. ESI IVC with 24 ESI-LINK CHANNELS (PART#5000-0321) |
| 1 | EXPANSION CABINET IVX E/S-CLASS (PART#5000-0258)             |
| 1 | ESI E2-DLC12 PORT CARD ONLY (PART#5000-0316)                 |
| 1 | ESI EXTENDED WARRENTY (PART#EXTWAR)                          |
| 1 | ESI E2-DLC12 PORT CARD ONLY (PART#5000-0348)                 |

**PROJECTED ESI INSTALLATION/TRAINING SERVICES REQUIREMENTS:**

PROVIDE PROJECT INSTALLATION COST WHICH ADDRESSES ALL ASPECTS OF PROJECT MANAGEMENT, INSTALLATION, AND TRAINING FOR ALL E-RATE ELIGIBLE COMPONENTS MAKING UP THE SYSTEM AS DEDINED ABOVE: .

**EXTENDED INSTALLATION/TRAINING COSTS: \$ \_\_\_\_\_**  
(EXCLUDING PHONES)

**1 YEAR SYSTEM MAINTENANCE (EXCLUDING PHONES): \$ \_\_\_\_\_**

**\* IDENTIFY SEPARATELY TOTAL OF ANY FREIGHT/SHIPPING CHARGES: \$ \_\_\_\_\_**

-----

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_



PROPEL CHARTER SCHOOLS  
24 SOUTH 18TH STREET  
PITTSBURGH, PA 15203

6

BID #: 0017

ITEM  
NO.

ITEM/SERVICE DESCRIPTION

BASED ON PER UNIT COSTS SUBMITTED BY YOUR COMPANY FOR ITEMS #1 THROUGH #14 ABOVE PLEASE PROVIDE A PROJECT COST FOR EACH OF THE FOLLOWING PROJECT ITEMS:

**17. PROPEL MCKEESPORT:**

QNTY:

ITEM DESCRIPTION

- 1        ESI EXP4. ESI IVC with 24 ESI-LINK CHANNELS (PART#5000-00321)
- 1        ESI EXTENDED WARRENTY (PART#EXTWAR)

**PROJECTED ESI INSTALLATION/TRAINING SERVICES REQUIREMENTS:**

PROVIDE PROJECT INSTALLATION COST WHICH ADDRESSES ALL ASPECTS OF PROJECT MANAGEMENT, INSTALLATION, AND TRAINING FOR ALL E-RATE ELIGIBLE COMPONENTS MAKING UP THE SYSTEM AS DEDINED ABOVE: .

EXTENDED INSTALLATION/TRAINING COSTS: \$ \_\_\_\_\_  
(EXCLUDING PHONES)

1 YEAR SYSTEM MAINTENANCE (EXCLUDING PHONES): \$ \_\_\_\_\_

\* IDENTIFY SEPARATELY TOTAL OF ANY FREIGHT/SHIPPING CHARGES: \$ \_\_\_\_\_

-----

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

PROPEL CHARTER SCHOOLS  
24 SOUTH 18TH STREET  
PITTSBURGH, PA 15203

7

BID #: 0017

ITEM  
NO.

ITEM/SERVICE DESCRIPTION

BASED ON PER UNIT COSTS SUBMITTED BY YOUR COMPANY FOR ITEMS #1 THROUGH #14 ABOVE PLEASE PROVIDE A PROJECT COST FOR EACH OF THE FOLLOWING PROJECT ITEMS:

**18. PROPEL HOMESTEAD:**

QNTY:

ITEM DESCRIPTION

- 1 ESI CABINET, BASE, 8PT/140HR, ESI100 (PART#5000-0273-I)
- 1 ESI IVX E-CLASS EXPANSION BASE CABINET II (PART#5000-0259)
- 1 ESI IVC with 24 ESI-LINK CHANNELS (PART#5000-0321)
- 1 ESI EXTENDED WARRENTY (PART#EXTWAR)

**PROJECTED ESI INSTALLATION/TRAINING SERVICES REQUIREMENTS:**

PROVIDE PROJECT INSTALLATION COST WHICH ADDRESSES ALL ASPECTS OF PROJECT MANAGEMENT, INSTALLATION, AND TRAINING FOR ALL E-RATE ELIGIBLE COMPONENTS MAKING UP THE SYSTEM AS DEDINED ABOVE: .

EXTENDED INSTALLATION/TRAINING COSTS: \$ \_\_\_\_\_  
(EXCLUDING PHONES)

1 YEAR SYSTEM MAINTENANCE (EXCLUDING PHONES): \$ \_\_\_\_\_

\* IDENTIFY SEPARATELY TOTAL OF ANY FREIGHT/SHIPPING CHARGES: \$ \_\_\_\_\_

-----

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_



PROPEL CHARTER SCHOOLS  
24 SOUTH 18TH STREET  
PITTSBURGH, PA 15203

9

BID #: 0017

ITEM  
NO.

ITEM/SERVICE DESCRIPTION

BASED ON PER UNIT COSTS SUBMITTED BY YOUR COMPANY FOR ITEMS #1 THROUGH #14 ABOVE PLEASE PROVIDE A PROJECT COST FOR EACH OF THE FOLLOWING PROJECT ITEMS:

**20. PROPEL HOMESTEAD HIGH:**

QNTY:

ITEM DESCRIPTION

- |   |   |
|---|---|
| 1 | ESI CABINET, BASE, 8PT/140HR, ESI100 (PART#5000-0444)         |
| 1 | ESI EXP4. ESI IVC with 24 ESI-LINK CHANNELS (PART#5000-00321) |
| 1 | EXPANSION CABINET IVX E/S-CLASS (PART#5000-0258)              |
| 1 | ESI E2-612 PORT CARD ONLY (PART#5000-0315)                    |
| 2 | ESI E2-D12 PORT CARD ONLY (PART#0317)                         |
| 1 | ESI IVC with 24 ESI-LINK CHANNELS (PART#5000-0321)            |
| 9 | ESI 24-KEY DIGITAL FEATURE PHONE, FOUR PACK (PART#5000-4235)  |
| 1 | ESI EXTENDED WARRENTY (PART#EXTWAR)                           |

**PROJECTED ESI INSTALLATION/TRAINING SERVICES REQUIREMENTS:**

PROVIDE PROJECT INSTALLATION COST WHICH ADDRESSES ALL ASPECTS OF PROJECT MANAGEMENT, INSTALLATION, AND TRAINING FOR ALL E-RATE ELIGIBLE COMPONENTS MAKING UP THE SYSTEM AS DEDINED ABOVE: .

EXTENDED INSTALLATION/TRAINING COSTS: \$ \_\_\_\_\_  
(EXCLUDING PHONES)

1 YEAR SYSTEM MAINTENANCE (EXCLUDING PHONES): \$ \_\_\_\_\_

\* IDENTIFY SEPARATELY TOTAL OF ANY FREIGHT/SHIPPING CHARGES: \$ \_\_\_\_\_

---

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**PROPEL CHARTER SCHOOLS  
24 SOUTH 18TH STREET  
PITTSBURGH, PA 15203**

10

BID #: 0017

**ADDITIONAL BID CONDITIONS:**

1. CONTRACT ITEMS/CONDITIONS:
  - A. IF THE BID RESPONDENT WOULD REQUIRE A FORMAL CONTRACT DOCUMENT TO BE SIGNED AND EXECUTED BY PROPEL CHARTER SCHOOLS UPON AWARD OF THIS BID **THEN TWO COPIES OF SAID CONTRACT, WITH ALL REQUIRED RESPONDENT SIGNATURES INTACT, MUST BE SUBMITTED WITH THIS BID DOCUMENT AND CORRESPONDING RESPONDENT PROPOSAL.**
  - B. NO CONTRACT LANGUAGE MAY BE INSERTED OR CONTAINED WITHIN THE FORMAL CONTRACT DOCUMENT THAT REFERS TO ANY ISSUES, PROVISIONS OR ADDITIONAL ITEMS NOT SPECIFICALLY DETAILED WITHIN THIS BID DOCUMENT.
  - C. NO CONTRACT LANGUAGE MAY BE INSERTED INTO OR CONTAINED WITHIN THE FORMAL CONTRACT DOCUMENT THAT WOULD CONFLICT WITH THE FEDERAL E-RATE PROGRAM'S ELIGIBILITY REQUIREMENTS AND/OR GUIDELINES AS DEFINED BY THE SCHOOLS AND LIBRARIES DIVISION (SLD).
  - D. NO CONTRACT LANGUAGE MAY BE INSERTED INTO OR CONTAINED WITHIN THE FORMAL CONTRACT DOCUMENT THAT WOULD REPLACE OR MAKE INVALID ANY STATEMENT OR CONDITION OUTLINED WITHIN THIS BID DOCUMENT.
2. LIABILITY FOR TERMINATION OF SERVICES:
  - A. THERE SHALL BE NO LIABILITY LEVERAGED AGAINST PROPEL CHARTER SCHOOLS FOR TERMINATION OF SERVICES TO ANY BUILDING/S THAT IS CLOSED OR IN SITUATIONS WHERE THE BUILDING/S LEASE BECOMES NULL OR VOIDED.
  - B. THERE WILL BE NO LIABILITY FOR TERMINATION OR REDUCTION OF SERVICE/S AT ANY FACILITY FOR ANY REASON. PROPEL CHARTER SCHOOLS IS ONLY REQUIRED TO PROVIDE FORMAL WRITTEN NOTIFICATION TO THE SERVICE PROVIDER/S 5 BUSINESS DAYS PRIOR TO ACTUAL DESIRED TERMINATION OF SERVICES.

---

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**ADDITIONAL BID CONDITIONS:**

3. ANY RESPONDENT WISHING TO SUBMIT A PROPOSAL TO THIS BID DOCUMENT MUST BE WILLING TO PARTICIPATE IN THE FEDERAL COMMUNICATIONS COMMISSION'S (FCC) UNIVERSAL SERVICE ORDER AS DETAILED IN THE TELECOMMUNICATIONS ACT OF 1996. PROPEL CHARTER SCHOOLS WILL BE SUBMITTING FUNDING REQUESTS FOR ALL ELIGIBLE SERVICES TO THE SLD AND UPON VERIFICATION OF FUNDING WILL EXPECT THE AWARDED RESPONDENT TO PARTICIPATE IN THE PROGRAM.
  - A. PROPEL CHARTER SCHOOLS IS NOT RESPONSIBLE FOR THE BALANCE FEE/S FOR ANY E-RATE ELIGIBLE PROJECT WHEREAS THE FUNDING COMMITMENT LETTER WAS RECEIVED AND CORRESPONDING SERVICES WERE LEVIED BUT IMPROPER PROCEDURES OR DELAYS FROM THE AWARDED SERVICE VENDOR DELAYS OR NEGATES E-RATE FUNDING.
  
4. THE LEVEL OF PARTICIPATION FROM THE RESPONDENT WILL INCLUDE THE FOLLOWING:
  - A. PROVIDE DISCOUNTED BILLING...WHEREAS PROPEL CHARTER SCHOOLS WILL BE INVOICED DIRECTLY FOR ITS "FAIR-SHARE" PORTION OF ELIGIBLE SERVICES WHILE THE RESPONDENT DIRECTLY INVOICES THE E-RATE PROGRAM FOR THE REMAINING PORTION (APPROXIMATELY 85-90%).
  
  - B. THE RESPONDENT MUST HAVE AN ACTIVE/VALID SPIN NUMBER AND PROVIDE IT BELOW. **FAILURE TO PROVIDE SPIN NUMBER WILL VOID THE RESPONDENT'S PROPOSAL.**

SPIN #: \_\_\_\_\_

- C. THE RESPONDENT MUST NOTE BELOW IF THEY ARE/WERE LISTED ON THE FCC "RED-LIGHT" STATUS LIST OR SELECTIVE REVIEW LIST. **FAILURE TO ANSWER THE QUESTION BELOW WILL VOID THE RESPONDENT'S PROPOSAL.**

RESPONDENT ON SLD FCC "RED-LIGHT" STATUS OR SELECTIVE REVIEW LIST?      **YES**    or    **NO** (circle one)

-----

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**ADDITIONAL BID CONDITIONS:**

- D. SHOULD THE SUCCESSFUL VENDOR BECOME RED-LIGHTED BY THE FCC, PROPEL CHARTER SCHOOLS SHALL HAVE THE RIGHT TO TERMINATE THE CONTRACT AND SELECT ANOTHER VENDOR
  - E. ALL INVOICING WILL ABIDE BY PROPEL CHARTER SCHOOLS STIPULATIONS AND BE DELIVERED IN A TIMELY MANNER. INVOICING WILL BE ACCEPTABLE IN ELECTRONIC FORMAT.
  - F. THROUGHOUT THE TERM OF THIS CONTRACT THERE WILL BE REQUESTS FROM PROPEL CHARTER SCHOOLS FOR QUOTES FROM THE AWARDED PROVIDER RELEVANT TO SPECIFIC E-RATE ELIGIBLE PROJECTS CONCERNING E-RATE ACQUIRED EQUIPMENT. SUCH QUOTES WILL CONTAIN ALL PROPEL CHARTER SCHOOLS IDENTIFIED INFORMATION AND WILL BE PRESENTED TO PROPEL CHARTER SCHOOLS WITHIN 3 BUSINESS DAYS OF REQUEST.
5. CONTRACT REDUCTION/MODIFICATION:
- A. IF, DURING THE COURSE OF THE CONTRACT, CHANGES IN TECHNOLOGY, THE ECONOMY, OR ANY OTHER CONTRIBUTING FACTOR PROVIDE THE NEED FOR MORE COSTLY SERVICES THE SELECTED VENDOR WILL AND CANNOT LEVY THESE COST INCREASES UPON PROPEL CHARTER SCHOOLS.
6. UPON AWARD OF THIS CONTRACT TO THE SUCCESSFUL RESPONDENT IT WILL BE THE RESPONDENT'S IMMEDIATE RESPONSIBILITY TO PROCURE REQUIRED BACKGROUND CHECKS (PENNSYLVANIA STATE POLICE CRIMINAL RECORD CHECK [ACT 33/34] AND PENNSYLVANIA CHILD ABUSE HISTORY CLEARANCE [ACT 151] ) FOR ALL EMPLOYEES THAT WILL BE WORKING ONSITE WITHIN THE SCHOOLS OR HAVING ACCESS, EITHER DIRECTLY OR REMOTELY, TO PROPEL CHARTER SCHOOLS DATA/INFORMATION STORED ON AND COMPUTER AND/OR NETWORK EQUIPMENT. COPIES OF ALL CLEARANCES AND A PHOTO STATIC COPY OF EACH SUPPORT STAFF WILL BE DELIVERED TO MR. WALMSLEY AT THE ADMINISTRATION BUILDING.

---

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**ADDITIONAL BID CONDITIONS:**

7. PROPEL CHARTER SCHOOLS WILL CONSIDER BIDS THAT LEVERAGE SUBCONTRACTORS AS LONG AS THE IDENTIFIED SUBCONTRACTOR/S, THROUGH THE AWARDED VENDOR OF THIS BID CONTRACT, PROVIDES THE ABOVE DESCRIBED CLEARANCES AND ABIDES BY THE SAME GUIDELINES OUTLINED IN THIS BID. IT SHOULD BE NOTED THAT THE AWARDED VENDOR FOR THIS BID ACCEPTS ALL RESPONSIBILITIES AND LIABILITIES FOR ANY SUBCONTRACTORS THEY CHOSE TO LEVERAGE.
8. CONTRACTOR SHALL MAINTAIN THROUGHOUT THE ENTIRE TERM OF THIS AGREEMENT, ADEQUATE GENERAL LIABILITY INSURANCE PROVIDING COVERAGE AGAINST LIABILITY FOR BODILY INJURY, DEATH, AND PROPERTY DAMAGE THAT MAY ARISE OUT OF OR BE BASED UPON ANY ACT OR OMISSION OF CONSULTANTS OR ANY OF THEIR EMPLOYEES, AGENTS OR SUBCONTRACTORS. PROOF OF SUCH COVERAGE MUST BE SUBMITTED WITH RESPONDENT'S PROPOSAL. PROOF SHALL INCLUDE CERTIFICATES FROM THEIR INSURERS INDICATING THE AMOUNT OF INSURANCE COVERAGE, THE NATURE OF SUCH COVERAGE, AND THE EXPIRATION DATE OF EACH APPLICABLE POLICY.
9. IT IS THE RESPONDENT'S RESPONSIBILITY TO ENSURE ANY/ALL SUB-CONTRACTORS UTILIZED BY THE RESPONDENT COMPLY WITH ALL STIPULATIONS WITHIN THIS BID CONTRACT.
10. CONTRACTOR AGREES TO ADHERE TO ALL OF PROPEL CHARTER SCHOOLS POLICIES AND PROCEDURES CONCERNING CODE AND CONDUCT WHILE ON PROPEL CHARTER SCHOOLS PREMISES.
11. CONTRACTOR SHALL ONLY UTILIZE, AND IS REQUIRED FOR SERVICE/SUPPORT PURPOSES, TO PROVIDE TECHNICIANS HOLDING CERTIFICATIONS FOR THE PROPER WORK BEING PERFORMED WHILE ON PROPEL CHARTER SCHOOLS PREMISES.

---

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**PROPEL CHARTER SCHOOLS  
24 SOUTH 18TH STREET  
PITTSBURGH, PA 15203**

14

**BID #: 0017**

**ADDITIONAL BID CONDITIONS:**

12. THE LOCATION OF SUPPORT/PARTICIPATION FROM THE RESPONDENT MAY INCLUDE THE FOLLOWING SITE/S:

PROPEL CHARTER SCHOOLS - HOMESTEAD  
129 E. TENTH AVENUE  
HOMESTEAD, PA 15120  
PHONE: (412) 464-2604

PROPEL CHARTER SCHOOLS - MCKEESPORT  
2412 VERSAILLES AVENUE  
MCKEESPORT, PA 15132  
PHONE: (412) 678-7215

PROPEL CHARTER SCHOOLS - EAST  
1611 MONROEVILLE AVENUE  
TURTLE CREEK, PA 15145  
PHONE: (412) 823-0347

PROPEL CHARTER SCHOOLS - MONTOUR  
340 BOILMAR DRIVE  
PITTSBURGH, PA 15205  
PHONE: (412) 539-0100

PROPEL CHARTER SCHOOLS SCHOOL – ADMINISTRATION BUILDING  
24 SOUTH 18TH STREET  
PITTSBURGH, PA 15203  
PHONE: (412) 325-7305, EXT. 102

PROPEL CHARTER SCHOOLS –HOMESTEAD HIGH  
CORNER OF 10 AVENUE & ANDREW STREET  
MUNHALL, PA 15120

---

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_