

Propel Charter Schools

3447 East Carson Street

Suite 200

Pittsburgh, PA 15203

Bid Number 1920-02
Interior School Building Painting

Propel Schools is requesting sealed bids for Interior School Building Painting at multiple locations. Bid considerations must be received no later than **Wednesday, May 8, 2019 at 10:30 a.m.** Bid packets may be mailed or hand delivered to the South Side Administration Offices (address above), to the attention of Bryan Matrazzo. Bid packages will be opened and reviewed the same day at that time. Please have the bid number on the outside of the sealed package.

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1. All bids are to be returned in sealed envelopes and addressed to Propel Charter Schools at 3447 East Carson St., Pittsburgh, PA 15203. **Please show the bid inquiry number on the outside of the envelope** to the attention of **Bryan Matrazzo**.
 2. The Bidder is responsible for ensuring that the Bid document is received prior to 10:30 a.m. on the date of the Bid Opening.
 3. Two copies of this inquiry are to be filled out, signed and returned to Propel Schools Administration Offices at the address listed above.
 4. Bids shall be submitted on this inquiry form which must be signed by an authorized agent or officer of the Company making the bid. Absence of original signature of person duly authorized to sign for the Company submitting this bid document will automatically leave this bid null and void.
 5. The Bid price quoted must include all costs for materials, labor, equipment, support and engineering costs.
 6. All bids shall be effective for a period of sixty days (60) from the opening date of this bid, and no bid may be withdrawn prior thereto.
 7. Propel Schools reserves the right to reject any or all bids for which a bid is submitted. Additionally, Propel Schools reserves the right to reject any and all bids furnished which in their opinion, do not conform to the requirements of the specifications.
 8. Propel Schools seeks to create opportunities for MBE/WBE/DBE firms. Bidders are required to complete the MBE/WBE participation form indicating how they will help Propel to meet this goal.
 9. Propel Schools is a public school entity and is PA sales tax exempt
 10. Pennsylvania prevailing wage applies if project exceeds \$25,000.

We, the undersigned, hereby propose and agree to furnish to Propel Schools any or all of the items that we have priced, at the prices set opposite each item in the foregoing list. This proposal is subject to all terms of the specifications, bid conditions and instructions herein, and we hereby agree to furnish such item or items as may be awarded to us. This bid document is null and void without an original signature of a person properly authorized to sign for the company submitting the bid.

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MBE/WBE/DBE Participation Form

Describe how awarding business to your firm would help Propel meet its goal of creating opportunity for minority, women, and disadvantaged business enterprises:

Fill in all that apply

Approximate MBE Percentage of Project: _____

Approximate WBE Percentage of Project: _____

Approximate DBE Percentage of Project: _____

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SCOPE OF SERVICES

- INTERIOR WALLS, CEILINGS, DOORS, AND RAILINGS

All drywall must be repaired of holes, cracks, scratches, and other imperfections and ready to receive paint.

EAST (TURTLE CREEK)

- All corridors, restrooms, and vestibules are to be primed with PPG-Seal Grip Primer (17-931) painted with two coats of PPG water born alkyd paint with satin finish.
- All classrooms and offices are to be painted with two coats of PPG paint, stain finish. Prime and repairs as needed.
- All hard ceilings to be painted with one coat of PPG ceiling paint.
- Interior stair railings are to be properly prepared to receive PPG-Seal Grip Primer (17-931), and painted with PPG water born alkyd paint with semi-gloss finish.
- Interior doors and frames that are painted are to be properly prepared to receive PPG-Seal Grip Primer (17-931), and painted with PPG water born alkyd paint with semi-gloss finish. All interior doors that are natural wood are to remain as is.

HAZELWOOD

- All corridors, restrooms, and vestibules are to be primed with PPG-Seal Grip Primer (17-931) painted with two coats of PPG water born alkyd paint with satin finish.
- All classrooms and offices are to be painted with two coats of PPG Paint, satin finish. Prime and repairs as needed.
- All hard ceilings to be painted with one coat of PPG ceiling paint.
- Interior stair railings are to properly prepared to receive PPG-Seal Grip Primer (17-931), and painted with PPG water born alkyd paint with semi-gloss finish.
- Interior doors and frames are to be properly prepared to receive PPG-Seal Grip Primer (17-931), and painted with PPG water born alkyd paint with semi-gloss finish.

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HOMESTEAD

- All corridors and vestibules are to be primed with PPG-Seal Grip Primer (17-931) painted with two coats of PPG water born alkyd paint with satin finish.
- All hard ceilings to be painted with one coat of PPG ceiling paint.
- Interior stair railings are to properly prepared to receive PPG-Seal Grip Primer (17-931), and painted with PPG water born alkyd paint with semi-gloss finish.
- Interior doors and frames are to be properly prepared to receive PPG-Seal Grip Primer (17-931), and painted with PPG water born alkyd paint with semi-gloss finish. All interior doors that are natural wood are to remain as is.

Drawings for bidding purposes will be available electronically by emailing bryanmatrazzo@propelschools.org
All rooms that are red lined will not be painted. Paint colors for each location are TBD and will be provided at a later date.

Work may start in the buildings on June 19, 2019. Procurement of materials and supplies may/should begin before access to the school building is available to ensure a completion date of July 26 at each location.

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WORK TO BE PERFORMED AT:

PROPEL EAST
1611 MONROEVILLE AVE
TURTLE CREEK, PA 15145

PROPEL HOMESTEAD
129 E. 10TH AVE
HOMESTEAD, PA 15120

PROPEL HAZELWOOD
5401 GLENWOOD AVE
HAZELWOOD, PA 15207

SITE VISITS WILL BE ON THE FOLLOWING DATES:

April 26, 2019 at 7:30AM – PROPEL HOMESTEAD
April 29, 2019 at 4:00PM – PROPEL EAST
April 30, 2019 at 4:00PM – PROPEL HAZELWOOD

IT IS MANDATORY THAT ALL BIDDERS MUST ATTEND AT LEAST ONE SITE VISIT AT EACH LOCATION.

ALL FINAL QUESTIONS WILL BE DUE ON MAY 6, 2019. ANSWERS WILL BE ISSUED BY MAY 7, 2019.

Two signed copies shall be returned in sealed envelopes to Propel Schools at 3447 East Carson St., Pittsburgh, PA 15203. Please mark attention to **Bryan Matrazzo**. Originals must be included.

Any questions regarding bid should be directed to:

Bryan Matrazzo
Propel Schools
3447 East Carson St.
Pittsburgh, PA 15203
412-325-7305 x3470
bryanmatrazzo@propelschools.org

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Additional Bid Considerations

1. Contract Conditions/Items:

A. Contract shall be prepared by contractor.

B. No contract language should be included or contained in the formal contract document

a. that refers to any issues, provisions or additional items not detailed within this bid.

b. that would replace or make invalid any statement or condition outlined within this bid document.

C. Upon award of the bid to the successful party, it will be that party's immediate responsibility to produce required PA State Police background/criminal check, ACT 33/34 Clearances, PA Child Abuse History Clearance (ACT 151), FBI Fingerprint Clearance (ACT 114), and TB Test for any employee who will be on-site within the school facility and copies should be delivered prior to service start date.

2. Contract Modification:

If during the course of the contract, changes in economy, fuel, or other contributing factors require the need for cost adjustments, the selected contractor will not pass the increase on to Propel Charter Schools. No changes will be accepted upon commencement of agreement.

3. All Bidders shall purchase a complete set of documents and shall be responsible for work under their Prime Contracts irrespective of what discipline the work is shown under. All bidders are responsible for the cooperation with other Prime Contractors.

4. Changes Orders:

A. All change orders must be approved by Bryan Matrazzo, Manager of School Operations.

Change orders will be limited to unforeseen conditions, potential savings measures and/or any requested and approved by Propel Schools.

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5. Contractor shall maintain throughout the term of the executed agreement, adequate general liability insurance, providing coverage against liability for bodily injury, death, and property damage that may arise as a result of any act, or omission of their employees or sub-contractors. Proof of coverage is to be submitted prior to the commencement of the agreement between Propel Charter Schools and the awarded.
6. It is the respondent's duty to ensure that any and all sub-contractors utilized by the awarded, adhere to all the conditions within this bid.
7. The contractor will agree to adhere to the Propel Charter School's Code of Conduct while on school premises.
8. Price to include all on-site monitoring.
9. Contractors are required to provide a bid bond in the amount of ten percent (10%) of the bid. The surety must be a Guarantee or Surety Company acceptable to the U. S. Government as published in U.S. Treasury Circular No. 570 and must be licensed to do business in the Commonwealth of Pennsylvania.
10. Contractors are required to provide and a "Performance Bond" in the amount of One Hundred Percent (100%) of the Contract Sum prior to signing a construction contract. Bidders must submit a letter with their bid certifying that they are bondable for this project. Contractor bids will be submitted under the condition of irrevocability for a period of thirty (30) days after bid opening.
11. Substantial Completion of the project for all locations shall be no later than **July 26, 2019**.

Insurance Requirements

Propel Charter Schools requires the successful bidder to present a Certificate of Liability Insurance to the Operations Department prior to the work beginning. Each Propel School should be listed as additional insured on the certificate with the following minimum insurance requirements:

General Liability	\$1,000,000.00/\$2,000,000.00 per occurrence
Auto	\$1,000,000.00 per occurrence
Umbrella	\$5,000,000.00

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Pricing

Bidders do not need to bid on each project if they choose. Propel Schools holds the right to award each project individually, or combined based on the total project cost.

Bidder will complete the work or furnish goods as specified for the following price(s)

Propel East

Lump Sum Bid Price: \$ _____

Printed Amount Above: _____

Estimated Length of Project: _____ days

Propel Hazelwood

Lump Sum Bid Price: \$ _____

Printed Amount Above: _____

Estimated Length of Project: _____ days

Propel Homestead

Lump Sum Bid Price: \$ _____

Printed Amount Above: _____

Estimated Length of Project: _____ days

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